



Anastasia-Othonia MOURIKI

Contact Details

Address: 40, Chlois Str. , 157 72 Zografou
Telephone: Office +210 8203319
Email: oth.mouriki@aueb.gr
LinkedIn: [linkedin.com/in/anastasia-othonia-mouriki-6865617b](https://www.linkedin.com/in/anastasia-othonia-mouriki-6865617b)

Family status

Married, two children

Work experience

July. 1991 – today	Special Technical and Laboratory Personel, Department of Economics, School of Economic Sciences, Athens University of Economics and Business Erasmus+ Responsible Administrator and support of the Erasmus+ European Educational Mobility Program, organization of scientific conferences, workshops and honorary events of the Department as well as secretarial support of faculty members. Also, as part of my duties, I have dealt with issues of the Department's Postgraduate Study Program.
Nov. 1988 – June. 1991	Secretary, KARAMICHALIS-LOGGOS, PROTYPO PYRGOU ATHINON LTD. Coaching School for University entry exams

Education

June 1990	B.A. in Economics, Department of Economics, Athens University of Economics and Business (AUEB)
October 2012	Certificate "Knowledge of Informatics and Computer Operation" Athens University of Economics and Business

Foreign Languages

ENGLISH:	State Diploma in Linguistics, Level C1: Very Good Knowledge of the English Language January 2013 MINISTRY OF EDUCATION AND RELIGIONS, CULTURE AND SPORTS, Department of Certification of Foreign Language Knowledge First Certificate in English, Certificate Grade "A", June 1988 UNIVERSITY OF CAMBRIDGE
FRENCH:	Basic knowledge
GREEK:	Mother tongue

Seminars

December 9-10, 2010, Athens	Thematic Seminar " Quality in Erasmus mobility, one step forward " and Information/Dissemination Session of the results of the LLP program Erasmus-EM / I.K.Y. (State Scholarship Foundation)
May 14, 2010, Athens	Attendance on a Workshop for the Management of LLP Program Erasmus EM / I.K.Y. as a representative of the Athens University of Economics and Business
October 2-6, 2000, Athens	IT Seminar on FRONT PAGE / WEB DESIGN (κωδ. 30106Π00) National Center for Public Administration (I.D.E.), 35 hours duration
March 5 – 25, April 1994, Athens	IT Seminar on WINDOWS-EXCEL-WORD-COREL DRAW-PHOTOSHOP-POWERPOINT , Research Centre AUEB, 100 hours duration
November 3-22, 1993, Athens	IT Seminar on WINDOWS-WORD-EXCEL (κωδ. 0048ΠΛ93) National Center for Public Administration (I.D.E.), 100 hours duration
September 1-21, 1992 Athens	IT Applications Research Centre AUEB, 30 hours duration

Participation in scientific bodies

Since 24/11/2011	Registry of Scientific Associates INE/GSEE (M.E.S.INE.E)
Since 1990	ECONOMIC CHAMBER OF GREECE

Soft Skills

- *Responsibility and Initiative*
 - *Organization and Planning*
 - *Goal Setting*
 - *Communication skills*
 - *Flexibility and Adaptability*
 - *Result Orientation*
 - *Problem solving*
 - *Ability to cooperate and work in a team*
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